



GOVERNMENT OF TONGA

Job Vacancy

Chief Executive Officer (CEO) Position

The Government of Tonga's strategic vision for the future delivery of public services is aimed at streamlining its organizational platform to better deliver more efficient and effective public services for the people of Tonga. To help achieve this aim, the Government of Tonga seeks to appoint a Chief Executive Officer for the Ministry of Justice.

Applications are welcomed from individuals who possess outstanding strategic thinking capacity, demonstrated leadership capability and superior management skills. Government CEOs are integral in supporting a productive and sustainable Public Service as Tonga continues its path towards constitutional reform. The CEO roles are particularly suited to individuals who are commercially focused, skilled in supporting innovation and providing direction to substantial change management initiatives at the policy, systems and process levels.

The role will work closely with the responsible Minister and central agencies, not only as Chief Executive Officer, but also in defining and developing major organizational reforms aimed at optimizing the return on Government's investment in services and programs. High orders of communication, negotiation and influencing skills are essential, as is a demonstrated track record of effective resource management.

Essential skills required of the advertised CEO role will be to:

- Provide the Minister with high quality policy and program development advice
- Drive strategic planning and resource management accountabilities
- Provide executive direction to professional, technical and operational teams
- Identify improvements in service delivery and efficiencies in cost to government
- Lead implementation of organizational & system changes to improve productivity
- Model cross-Ministry and whole of government collaboration to ensure high standards of communication and customer service

Term of appointment: Contract term of up to three (3) years.

Remuneration: Based on the Government of Tonga, CEO Remuneration package.

CEO of Justice

The primary function of the Ministry of Justice is to provide and maintain an equitable justice system for the country based on the principles of the autonomy of the Judiciary, fairness, and genuine concern for the rights of the individual.

Accountabilities

The CEO of Justice is responsible for provision of appropriate advice on policy matters and the effectiveness of the Ministry's operations. The CEO of Justice will be required to lead the implementation of organizational changes in the evolving function of the Ministry of Justice in light of constitutional changes, ensuring the Ministry supports an independent, impartial, equitable and accessible judicial system for the people of Tonga.

Key Competencies

Interested applicants should have:

- Leadership and Integrity
- Strategic Thinking
- Innovation and Continuous Improvement
- Management Acumen
- Community and Service Focus
- Environmental and Organizational Astuteness
- Justice

Experience and Qualification

Tertiary qualification relevant to the position and proven operational management experience; and at least 7 years' experience in a senior management position relevant to the disciplines of the Ministry of Justice.

Essential skills of the Government CEO position along with proven legal skills and background will be advantageous.

How to Apply

Applicants who possess most of the qualities described under the essential skills, accountabilities, experience and qualification for the CEO position should request an Application Information Kit. An Application Information Kit can be obtained by contacting the Office of the Public Service Commission on +676 25770, or email ceoopportunity@psc.gov.to.

Applications should be forwarded to the following address by **4:30pm on Tuesday 27 September, 2016**.

Public Service Commission
Prime Minister's Office premises
P.O. Box 46
Nuku'alofa
Tonga

Candidates should refer to the Application Information Kit in preparing an application, ensuring that all requirements are satisfied. Incomplete documentation may prevent proper consideration of the application. Given the brevity of time, signed emailed applications will be acceptable. Email applications should be forwarded to ceoportunity@psc.gov.to by the closing date of 4:30pm, Tuesday 27 September, 2016.